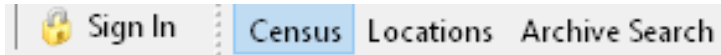


## Logging into Fetalink and Associating Patients to Devices

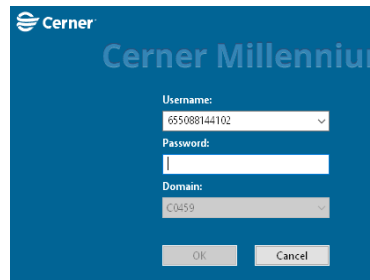
1. Open up Fetalink from the icon on your desktop



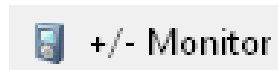
2. Application opens – From the toolbar click the Sign In icon



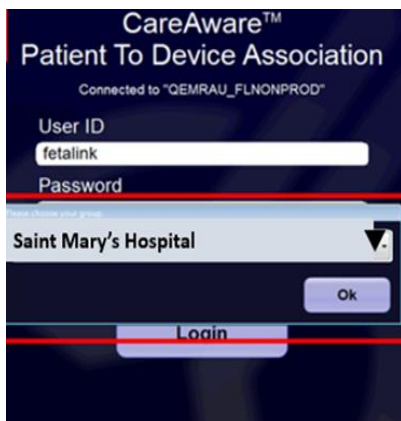
Enter your username  
(The No from your  
smart card) and your  
P/w and click OK



3. Associate the patient to a Monitor by clicking the Monitor icon from the toolbar



4. Choose the Hospital Group the first time you log into Fetalink. Choose the relevant Hospital from the drop down and the relevant Ward level and Click OK



5. Associate the Patient to the Device (P2DA) – The Patient and Monitor search window will open .

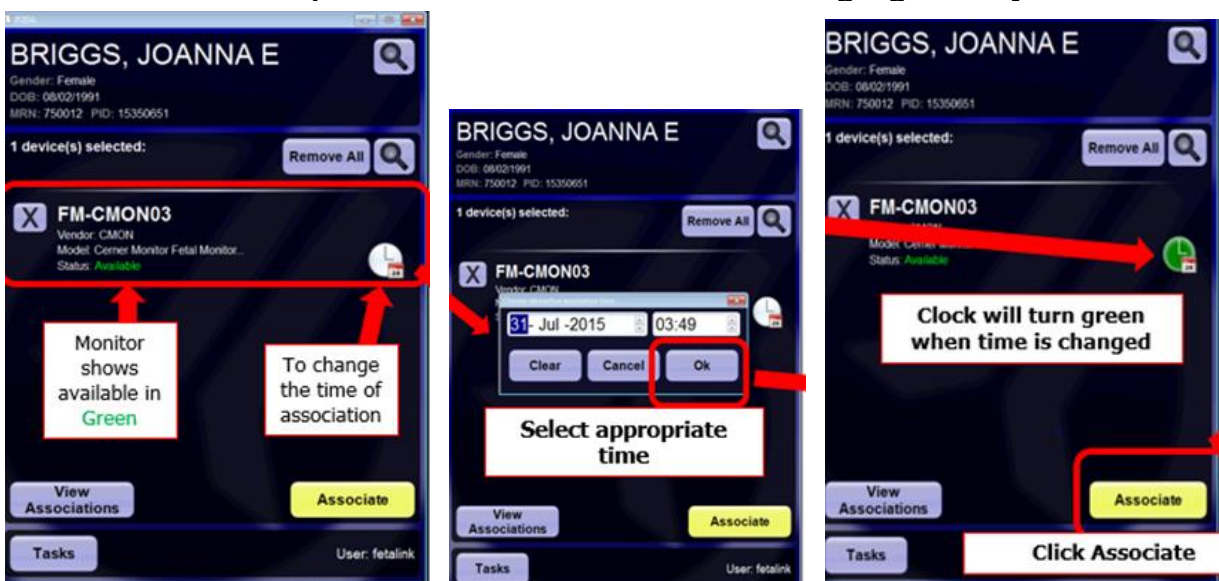
Click the magnifying glass to Search for the patient. Make sure the ID is set to MRN. Use your bar code scanner to scan the patient's wrist band. The MRN will auto populate. Click search and select the Patients name.



Click the magnifying glass to Search for the Monitor. A window will open to search for your device. Bar code scan the Fetal monitor. The Fetal monitor will populate in the section below the patient

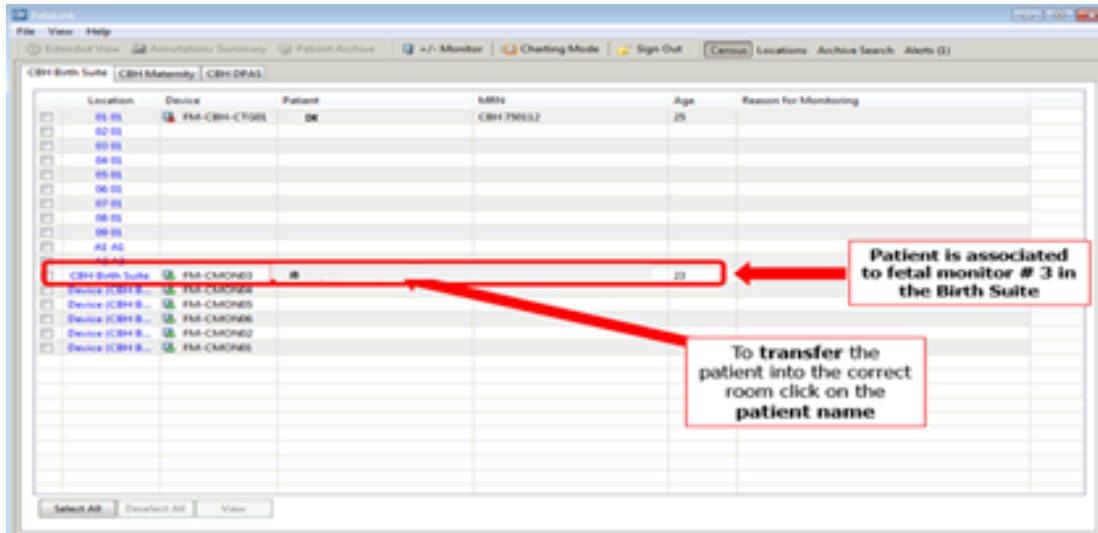


The device will show available in Green and a clock can be used to change the time of the association. The final step is to click associate which will be highlighted in yellow



6. Transfer the Patient and Device to the relevant room location.

The Census window will be open, click the Patient Name (shown with initials)



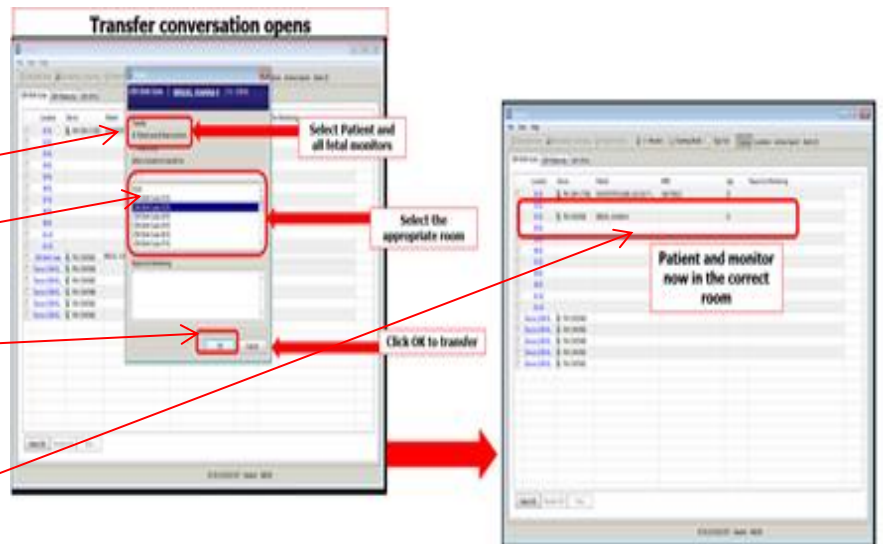
The Transfer conversation opens.

1- Select patient and all fetal monitors radio button.

2- Select a location ton room to transfer to

3- Click ok to transfer

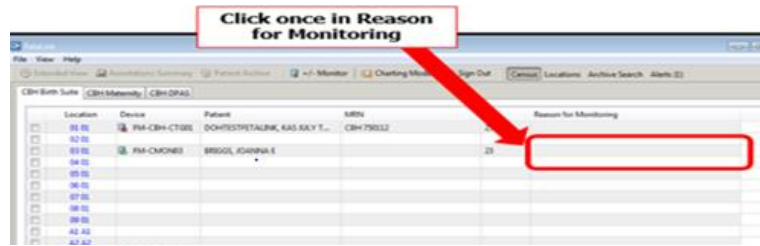
The patient and monitor will now be in the correct room



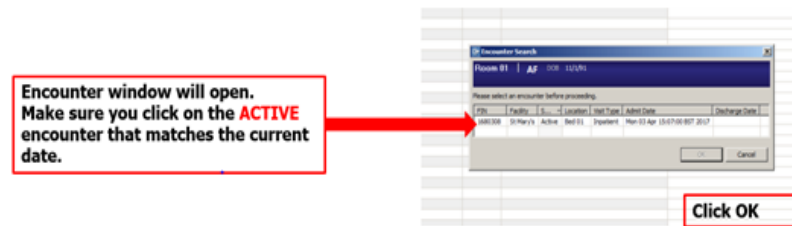
**NOTE: This "Transfer" is within the FetaLink application only, it does NOT affect the registration of the patient.**

7. Reason for Monitoring

From the Census click once on the Reason for Monitoring cell

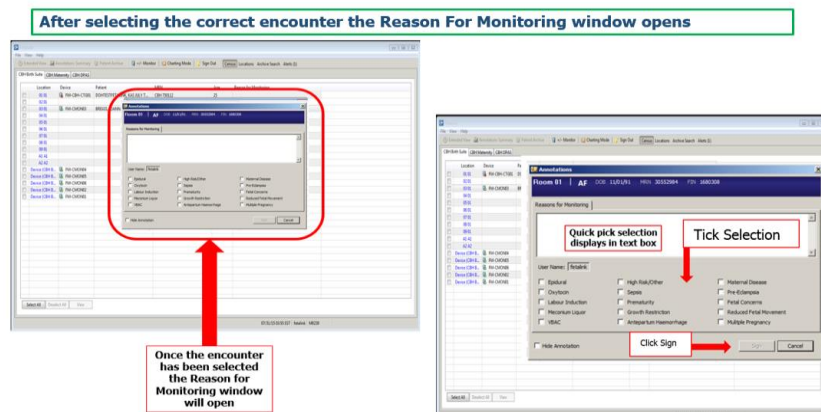


An Encounter search window will open. Make sure you click on the ACTIVE encounter for the current date.



**PLEASE Ensure you are selecting the Right encounter!!**

After selecting the encounter the reason for monitoring window opens. Select from the quick pick list and click sign



The reason for monitoring will appear on the Census View

