South London Innovation Grants 2019 – Guidance Notes for Applications

The South London Innovation Grants programme is open for applications from 31st May 2019.

Prior to starting your application consider whether your project fits one or more the three priority categories detailed below:

1. **Clinical themes** - Awards aligned to Health Innovation Network themes:

   - Musculoskeletal (MSK) - We are particularly interested in the impact of self-management tools upon the MSK pathway, and innovations to support people with backpain.
   - Diabetes – We are particularly interested supporting people with diabetes in self-management
   - Healthy ageing - We are particularly interested in innovations for getting active – physically, mentally and socially; dementia and end-of-life care.
   - Children and Adults Mental health – We are particularly interested in innovations that support 'mind and body', such as those that support patients who have both
   - diabetes / cardiovascular patients and a serious mental illness.
   - Patient safety and patient experience – We are particularly interested in innovations in maternity and neonatal, deterioration, and medicine optimisation.
   - Stroke prevention - We are particularly interested in innovations that address cardiovascular risk factors, such as weight and lack of exercise.

2. **Real world validation** - Evaluation of implementation of digital and technological health solutions within real world settings (e.g. in clinical services) in South London to generate evidence of effectiveness and /or how to carry out the implementation most effectively. This does not include research or clinical trials but does require a report being available to HIN at the end. The HIN supports innovation via two particular programmes - the Digital Health London Accelerator https://digitalhealth.london/accelerator/ and NHSE's Innovation and Technology Payment (https://www.england.nhs.uk/ourwork/innovation/innovation-and-technology-payment-itp-2019-20/) which may provide solutions that an applicant may wish to implement and/or evaluate. If you require advice on the evaluation design or to discuss support from the evaluation team at the Health Innovation Network please contact Lesley.soden@nhs.net.

3. **Health inequalities** - Innovations which meet specific local South London population needs / address health inequalities.

If your project does not fit into these categories, it is likely to reduce the likelihood of being awarded a grant.

Applications are invited from organisations who are either involved in the delivery/ commissioning of health/social care or health/social care education in south London. In the case of joint applications, the lead applicant must be a member of the Health Innovation Network (see list).

The Innovation Grants programme is designed to support innovations that can be spread and adopted across the Health and Social Care landscape. The following will not be funded:

- Projects that do not meet at least one of the 3 identified priority categories.
- Projects that do not benefit South London residents.
- Proposals that are not innovative (as defined by The World Health Organisation *'health innovation improves the efficiency, effectiveness, quality, sustainability, safety, and / or affordability of healthcare').*
- Replacement funding for mainstream health or social care provision – if activities or products are already being funded as part of a service (e.g. mandatory training).
- Clinical Trials
- Masters/PhD costs
- Meeting gaps in funding for existing services
- Recurrent expenses
- Projects that have no benefit/learning for other organisations/services
- Projects that are not sustainable after the grant finishes.

If you are not sure if your organisation or your project is eligible, please contact Lesley Soden or Laura Walton at hin.innovationgrants@nhs.net .

Our aim is to support approximately 10 projects with a maximum award of £10,000 each. Applications for funding are open until **5pm on Wednesday 3rd July 2019.** Applications after this time will not be accepted.

An application form and further information can be found on our website https://healthinnovationnetwork.com/news/innovation-grants-2019/

Timeline:

- 31st May 2019 –Open for applications
- 3rd July 2019 at 5pm – Closed for applications
- 9th September – Earliest date all participants will be contacted regarding their outcome
- 1st October – Project start date
- 24th September – Award Launch Event (if successful you are required to attend this event)
- October 2018– Introduction Meetings with projects
- September 30th 2020 – Project must be concluded and grant spent

Applications:

Please ensure all parts of the application are completed. Please ensure you answer each question fully and do not rely on information given in response to other questions. If not all questions are fully completed your application this would result in a lower score for that question. The word count gives an

indication of the level of detail required, do not exceed the word count. All applicants should assume we have no prior knowledge of services, projects or practice.

Those questions that are scored (indicated on the application form) will be scored between 1 and 5 using the following framework:

- 5 – Excellent, answers the question with precision and relevance demonstrates innovation / added value.
- 4 – Good, meets the standard required as it is a comprehensive response in terms of details and relevance to the question.
- 3 – Acceptable, meets the standard by providing acceptable level of detail, accuracy and relevance in most aspects but fails in some areas.
- 2 – Limited, fails the standard in most aspects but meets some. Limited information which is inadequate and only partially addresses the question.
- 1 – Inadequate, fails to provide the detail, question not answers, answers not directly relevant to the question.

Please email the application to hin.innovationgrants@nhs.net before **5pm on Wednesday 3rd July 2019** (note that no queries can be responded after 5pm on Tuesday 2nd July), any applications received after this date will not be reviewed. You will receive an email confirmation to acknowledge your application has been received. If you do not receive a confirmation email please contact the email above to confirm your application has been received.

Top Tips:

- Make reference to how your project meets at least one of the 3 identified priority categories and will enhance the work of the Health Innovation Network.
- Quality over quantity, give clear and concise information.
- Read the question carefully and answer within the word count.
- Be SMART in your answers: specific, measurable, achievable, realistic, timely. To assess the application, the judging panel need to be clear what you are asking to be funded and what you will deliver.
- Keep answers simple and explain any uncommon terminology – experts in your field may not be reviewing your application.
- Provide sources within the footnotes for any evidence or research that is sited – this will not be included in your word count.
- Develop the application in partnership with stakeholders.
- Provide a clear budget breakdown (avoid rounded figures when not appropriate).
- Refer to the KCL evaluation toolkit to support the planning of your proposed evaluation strategy www.kcl.ac.uk/evaluation

Review Process:

All submitted applications will be initially reviewed to ensure it meets all eligibility criteria and is complete. All eligible applications will then undergo an initial shortlisting process with internal and external evaluations to score the application. Each scored question will be scored individually so information from previous answers will not be considered. The top 30 scoring applications will then be evaluated by a panel of senior leaders from across health and care organisations in South London who will decide on the successful applicants. You may be contacted throughout the process to provide further clarification, but this is not confirmation that you will receive funding.

Funding Allocation:

If successful, the grant payment will be made at two intervals. The first payment will be made at the start of the project and the second payment made after 6 months or at the halfway point of the project. If progress has not been made or the expectations below have not been met further funding can be withheld. It is important you identify a relevant financial lead within your application.

Responsibilities of Grant Winners:

- A project complete within 12 months
- A final report at the end of the project incorporating the evaluation.
- Promote and help disseminate the work, e.g. through newsletters, case studies or blogs
- Bi-Monthly update reports
- Attend face to face meetings when needed
- Signed Grant Agreement
- Real-world validation projects will require that there is written report available to HIN within 12 months, and HIN will have the right to publish the report or use it in its promotional activities.

Responsibilities of the Health Innovation Network

- Will provide funding within a timely manner
- Offer non-financial support which can be identified through regular meetings as needed
- Help promote and disseminate the work through our extensive networks and communication channels

If you have any queries please contact hin.innovationgrants@nhs.net

HIN Members

Guy's & St. Thomas' NHS Foundation Trust
King's College Hospital NHS Foundation Trust
Lewisham & Greenwich NHS Trust
Croydon Health Services NHS Trust
Epsom & St Helier University Hospitals NHS Trust
Kingston Hospital NHS Foundation Trust
St. Georges University Hospitals NHS Foundation Trust
Oxleas NHS Foundation Trust
South West London and St George's Mental Health NHS Trust
South London & Maudsley NHS Foundation Trust
Bromley Healthcare
London Ambulance Service NHS Trust
Hounslow and Richmond Community Healthcare NHS Trust
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Royal Hospital for Neuro-disability
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Greenwich CCG
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